



## Notice of Proposed Amendments to the Moiliili Hongwanji Mission Bylaws

On the agenda at the February 2023 Annual Meeting will be three proposed amendments approved by the BOARD, for the membership's vote of approval. The first is in Article VI and VIII of the Secretary and the Assistant Secretary; the second is in Article XI of the Standing Committees; and the third is in Article XII of the Special Programs.

### I. **Article VI and VIII:** Secretary and Assistant Secretary duty of the distribution of Board reports.

Due to the broadness of the language and its openness to interpretation, in Article VI, section 3 and Article VIII, section 4.b., it is of the discretion to the incumbent BOARD administrators to determine the distribution of the BOARD reports, which may vary each administration. It is therefore of interest to have stated in the Bylaws a concise statement for guidance. The proposed amendment to both are:

- **Article VI - Board of Directors, section 3. Meetings, c.; and Article VIII - Duties of Officers, section 4. Secretary, b.;** will both be amended to read:

*The Secretary or Assistant Secretary shall notify BOARD, non-board committee, special programs chairpersons and affiliated organizations representative of upcoming BOARD meetings and request any reports be submitted to the Secretary electronically or by mail at least one week before the meeting. An agenda and reports shall be compiled and sent electronically or mailed to BOARD members prior to each meeting.*

### II. **Article XI:** Standing Committees

At the start of the administration biennium 2022/2023, the BOARD approved the addition of two new committees, *Facilities Rental* and *Bon Dance*. The proposed amendments to add the two new committees sections 13 and 14 are to read:

- **Section 13. Facilities Rental Committee**
  - a. The Facilities Rental Committee shall be responsible for developing fees and written policies for rental of meeting rooms, social hall, kitchen and parking to members, non-members, and community organizations.*
  - b. The Facilities Rental Committee shall be responsible to develop lease programs.*
- **Section 14. Bon Dance Committee**
  - a. The Bon Dance Committee shall be responsible for planning and executing the Bon Dance event subject to approval of the BOARD.*
  - b. The Bon Dance may be held in conjunction with other community activities.*

### III. **Article XII:** Special Programs

At the end of May 2022, the Moiliili Preschool Program was closed. As a result, *Section 2. Moiliili Hongwanji Preschool* shall be deleted and *Section 3. Project Dana* shall be renumbered to Section 2 in Article XII of the Bylaws of Moiliili Hongwanji Mission.

Contact Emma at the office if you have any questions.