



Notice of Proposed Amendments to the Moiliili Hongwanji Mission Bylaws

At the February 2024 Annual Meeting will be three proposed amendments that were approved by the BOARD, for the membership's vote of approval. Proposed Amendments #1 and #2 are in Article XI Standing Committees and VIII Duties of Officers, respectively, on the **renaming** of the Finance Committee to the Investment Committee; and Proposed Amendment #3 amends the language in various sections of the Bylaws with current practices.

- **Proposed Amendment #1**: Article XI – Standing Committee, Section 2. Finance Committee

As currently stated in the MHM Bylaws, the Finance Committee role describe the treasury functions of the Temple funds with a reference to investments. Therefore, to align the current roles of the Finance Committee chairperson and the committee, it has been recommended that an **Investment** Committee be created to set forth the roles of the committee. It is thereby proposed that Section 2. Finance Committee be **renamed** to Section 2. *Investment Committee* with the following amendments for its functions.

***Page 9: - Section 2. ~~Finance Committee~~ Investment Committee**

- a. ~~The Finance Committee shall include the Treasurer and Assistant Treasurer.~~
The Investment Committee shall include but not be limited to the Treasurer, Assistant Treasurer, and Financial Advisor.
- b. ~~The Finance Committee shall be responsible for the administration and management of all financial matters of the TEMPLE, including investment of TEMPLE funds.~~
The Investment Committee shall be responsible for the administration and management of all investment matters and that the funds are invested on behalf of the TEMPLE.
- c. ~~Together with the Treasurer and Assistant Treasurer, the Finance Committee shall prepare an annual budget of income and expenses for the TEMPLE, with input from Standing Committees and Special Committees, and present the budget to the BOARD for approval.~~
The Investment Committee shall prepare a report to the BOARD at its monthly meeting and to the SUSTAINING MEMBERS at the Annual Membership Meeting, and at such other times as required by the BOARD.
- d. ~~Together with the Membership Committee, the Finance Committee shall determine the membership dues with approval of the Board.~~
The Investment Committee chairperson shall keep accurate and current investment records and statements of the TEMPLE.

- **Proposed Amendment #2**: Edits to sections in the Bylaws that reference ~~Finance~~ Committee to Investment Committee.

Article VIII – Duties of Officers

***Page 6: - Section 6. Treasurer**

- c. Together with the ~~Finance~~ Investment Committee and Assistant Treasurer, the

Treasurer shall prepare an annual budget of income and expenses for the TEMPLE, with input from the Standing Committees and Special Committees, and present the budget to the BOARD for approval.

- e. The Treasurer shall be a member of the ~~Finance~~ Investment Committee.

***Page 6: - Section 7. Assistant Treasurer**

- d. The Assistant Treasurer shall be a member of the ~~Finance~~ Investment Committee.

Article XI – Standing Committees

***Page 9: - Section 3. Membership Committee**

- b. Together with the ~~Finance Committee~~ Treasurer and Assistant Treasurer, the Membership Committee shall determine the membership dues, subject to approval by the BOARD.

- **Proposed Amendment 3:** Amendments to the language in various sections of the Bylaws to be consistent with practices:

ARTICLE VI – BOARD OF DIRECTORS:

***Page 3: - Section 2. Composition**

- a. Officers: President, Immediate Past President, Vice Presidents (not ~~less~~ fewer than three), Secretary, Assistant Secretary, Treasurer, and Auditors (not ~~less~~ fewer than ~~three~~ two).

***Page 3: - Section 3. Meetings**

- c. The Secretary or Assistant Secretary shall notify BOARD members, BOARD and non-board committees, special programs chairpersons, and affiliated organization representatives of upcoming BOARD meetings and request any reports be submitted to the Secretary electronically or by mail at least one week before the meeting. An agenda and reports shall be compiled and sent electronically or mailed to BOARD members prior to each meeting.

ARTICLE VII – EXECUTIVE COMMITTEE:

***Page 4: - Section 2. Meetings**

- b. The Executive Committee shall report all its actions to the BOARD at the next regular meeting, which, when ~~approved~~ ratified, shall become the actions of the BOARD. However, the Executive Committee shall not have the power to reverse or reconsider any action or policy of the BOARD.

ARTICLE VIII – DUTIES OF OFFICERS:

***Page 6: - Section 4. Secretary**

- b. The Secretary or Assistant Secretary shall notify BOARD members, BOARD and non-board committees, special programs chairpersons, and affiliated organization representatives of upcoming BOARD meetings and request any reports be submitted to the Secretary electronically or by mail at least one week before the meeting. An

agenda and reports shall be compiled and sent electronically or mailed to BOARD members prior to each meeting.

- c. The Secretary shall retain custody of the minutes of all meetings of the SUSTAINING MEMBERS, the BOARD, and the Executive Committee. These minutes shall be kept in the TEMPLE office **or on the Google Shared Drive.**

***Page 7: - Section 5. Assistant Secretary**

- e. **The Assistant Secretary shall circulate and maintain correspondences.**

***Page 7: - Section 8. Auditor**

- a. The Auditors, with approval of the BOARD, may perform or contract for the performance of an audit of the financial accounts of the TEMPLE on **an ~~biennial~~ annual** basis or as required by the BOARD.

ARTICLE XI – STANDING COMMITTEES

***Page 9: - Section 4. Dharma Enrichment Committee**

- ~~a. —The Dharma Enrichment Committee shall be chaired by the Dharma School Supervisor.~~
- ~~b.a.~~ Under the guidance of the Resident Minister, the Dharma Enrichment Committee shall be responsible for all religious services of the TEMPLE and the planning and development of Dharma programs.
- ~~e.b.~~ The Dharma Enrichment Committee shall serve as liaison to Honpa Hongwanji Headquarters and other religious organizations in the community.

***Page 10: - Section 5. Building Committee**

- ~~b. —A subcommittee of the Building Committee shall be responsible for rental of all TEMPLE facilities with approval of the BOARD.~~

ARTICLE XII – SPECIAL PROGRAMS

***Page 12: - Section 2. Project Dana**

- d. **Project Dana shall provide an annual report to the Annual Membership Meeting, including a financial report and a summary of program activities for the prior year to share with the membership.**

ARTICLE XIII – AFFILIATED ORGANIZATIONS

***Page 13: - Section 1. Affiliated organizations of the TEMPLE.**

- f. **All affiliated organizations shall provide an annual report to the Annual Membership Meeting, including a financial report and a summary of program activities for the prior year to share with the membership.**